

**DECISION ON THE AU 2009 CALENDAR OF MEETINGS**  
**Doc. EX.CL/453(XIV)d**

**The Executive Council:**

1. **TAKES NOTE** of the Report of the Permanent Representatives Committee (PRC) on the Draft 2009 African Union (AU) Calendar of Meetings;
2. **REAFFIRMS** the provisions of its previous Decision EX.CL/Dec.419 (XIII) adopted by its Thirteenth Ordinary Session held in Sharm El Sheikh, Egypt from 27 to 28 June 2008;
3. **COMMENDS** the Commission, in particular the Conference Services Directorate for the tremendous efforts it has exerted in improving the quality and timely delivery of services to facilitate the smooth conduct of meetings;
4. **REQUESTS** the Commission to avoid, in the planning and organization of its future meetings, the overlapping and congestion of such meetings within specific months;
5. **ENCOURAGES** the Commission to rationalize all its meetings and also reduce the number of summits and ministerial meetings held in one single year;
6. **EMPHASISES** the need to align meetings to the approved budgetary allocations without allowing it to negatively affect the effective and smooth servicing of such meetings;
7. **REQUESTS** the Commission to ensure proper coordination and consultation between its various Departments when organizing meetings on the same themes involving the same stakeholders;
8. **DECIDES** that meetings not reflected in the approved Calendar of Meetings shall not be organized by the Commission;
9. **REITERATES** the need for the Commission to ensure that religious events and national holidays are taken into account when preparing its Calendar of Meetings;
10. **REQUESTS** the Commission to ensure that working documents including reports of meetings, particularly those of ministerial nature are prepared timely, and delivered to Member States;
11. **ALSO REQUESTS** the Commission to discourage Departments from preparing meetings through direct contacts with capitals of Member States and without the knowledge or involvement of their Permanent Representatives to the AU;

12. **FURTHER REQUESTS** the PRC in collaboration with the Commission to finalize the 2009 Calendar of Meetings as soon as possible after the January 2009 Summit;
13. **FINALLY REQUESTS** the Commission to monitor the implementation of this Decision and submit a report thereon to the next ordinary session of the Executive Council in July 2009.

